

## JOB DESCRIPTION - Bus Driver

STATUS: Seasonal, full-time, or part-time

REPORTS TO: Driver Supervisor

NATURE OF WORK: Responsible for safe transport and friendly assistance of passengers as bus driver in fixed route and demand response service.

### ESSENTIAL DUTIES:

- Safely perform all duties.
- Drive various passenger vehicles.
- Perform daily pre-trip and post-trip inspections, including required paperwork.
- Maintain ridership counts.
- Follow prescribed routes and schedules.
- Assist passengers with route and area information.
- Comply with Substance Abuse policy and other Personnel Practices.
- Perform as part of Mountain Express Team.

### OTHER DUTIES:

- Keep Supervisor and office informed of hazardous or unusual road conditions and situations.
- Assist with passenger loading procedures.
- Assist with snow removal when necessary.

### KNOWLEDGE, SKILL AND ABILITIES:

- General knowledge of all vehicles used.
- General knowledge of the area.

- Participation in Mountain Express orientation, including safety and operations, ADA training, and substance abuse awareness orientation.

#### MATERIAL AND EQUIPMENT USED:

- Various passenger vehicles including small, mid-sized, and full-sized transit buses, and passenger cars and trucks.
- Fueling station.
- Fluids filling apparatus.

#### EDUCATION, EXPERIENCE, FORMAL TRAINING:

- If not already held, this position requires attainment of Colorado Commercial Driver's license, Class BP-2 with no air brake restriction. License/Training and associated fees covered in full by Mountain Express.
- CPR and Basic First Aid recommended.